

Regulations of the Doctoral Students' Self-Government

Institute of Plant Genetics of the Polish Academy of Sciences in Poznań

Chapter I

General provisions

§1

1. The Doctoral Students' Self-Government is composed of doctoral students of the Institute of Plant Genetics of the Polish Academy of Sciences (hereinafter: IPG PAS or Institute) who are participants of the Poznań Doctoral School of Institutes of the Polish Academy of Sciences in Poznań and the International Doctoral Study IPG PAS (hereinafter: Self-Government).
2. The Self-Government operates on the basis of the provisions of the Act of July 20, 2018, Law on Higher Education (Journal of Laws of 2018, item 1668, as amended), the Institute's Statute, the Regulations of the IPG PAS International Doctoral Study IPG PAS, the Rules of Poznań Doctoral School of Institutes of the Polish Academy of Sciences (hereinafter: PDS IPAS) and on the basis of these Regulations (hereinafter: Regulations).
3. The basic objective of the Self-Government's activities is in particular:
 - a) defending the rights of doctoral students,
 - b) supporting doctoral students with disabilities,
 - c) representing the interests of doctoral students within and outside the Institute,
 - d) expressing the opinions of the doctoral student community on its own initiative and at the request of the Institute's authorities,
 - e) submitting applications to the Institute's authorities,
 - f) participating through its representatives in meetings of the Institute's Scientific Council,
 - g) conducting living and housing, social, cultural, educational, scientific and sports activities.

Chapter II

The Doctoral Students' Council

§2

1. The Doctoral Students' Self-Government operates through the Doctoral Students' Council (hereinafter referred to as the Council), which is the legislative body of the Self-Government.
2. The Council consists of members of the Self-Government – Members of the Council.
3. The number of Members of the Council ranges 5 or less. If the number of doctoral students of the Institute is less than 5, Members of the Council are elected in accordance with § 4
4. Candidates for Members of the Council apply independently electronically to the official e-mail address of the Doctoral Students' Council or may be nominated in accordance with § 4 section 6 of the Regulations.
5. The Council Members elect from among themselves, via a secret ballot, by a simple majority of votes, the Chairperson, Vice-Chairperson and Secretary of the Doctoral Students' Council.
6. The Chairperson of the Council (hereinafter: Chairperson) is a person in charge of the proceedings and discussions during Council meetings.
7. The Vice-Chairperson of the Council (hereinafter: Vice-Chairperson) is a person acting as a deputy in the absence of the Chairperson.
8. The Secretary of the Council shall keep minutes of the Council's deliberations and prepare the Council's resolutions.

§3

The term of office of the Council lasts one year and begins on November 1 of the year in which the Council was elected and ends on October 31 of the following calendar year.

§4

1. Elections to the Doctoral Students' Council are announced and conducted by the outgoing Council.
2. The date of the elections, their form and the names of candidates for the Council are announced by the Commission no later than 21 days before the elections.
3. New members of the Doctoral Students' Council are elected by current members of the Doctoral Students' Self-Government.
4. The elections should end no later than 7 days before the end of the current term of office of the Council.

5. All doctoral students have active and passive voting rights.
6. Everyone entitled to vote has the right to nominate candidates. The candidate's consent to stand as a candidate is required.
7. The members of the Council are elected via a secret ballot. Each voter may vote for one candidate or abstain from voting.
8. The mandates are awarded to the candidates with the highest number of votes cast.
9. The election results are announced by the outgoing Council no later than 7 days after the end of voting.
10. The election results are sent by e-mail to all members of the Self-Government, the Head of the Poznań Doctoral School of Institutes of the Polish Academy of Sciences in Poznań (hereinafter: PDS IPAS), the Coordinators of Disciplines of PDS IPAS, the Deputy Director for scientific affairs of the Institute and the Director of the Institute.

§5

The mandate of a Member of the Council expires as a result of:

- a) death,
- b) resignation,
- c) termination of membership in the Self-Government,
- d) inability to fulfil the mandate for a period longer than 4 months, confirmed by a resolution adopted by the Council by secret ballot, by a simple majority of votes.

§6

1. The Council deliberates at meetings, which may be held on-site or remotely.
2. The Chairperson proposes the program of the meeting, which is approved by the remaining members of the Council in an open vote, by a simple majority of votes.
3. Meetings of the Council are held according to the current needs.
4. In the course of his mandate, a member of the Council shall be obliged to take an active part in its work.

§7

1. The meeting of the Council is convened by the Chairperson:

- a) at their own initiative,
 - b) at the request of the members of the Council or at least 20% of the members of the Self-Government,
 - c) at the written request of the Head of PDS IPAS, the Deputy Director of the Institute or the Director of the Institute.
2. The outgoing Chairperson convenes the first meeting of the newly elected Council no later than within 14 days after the end of the previous term of office. At the first meeting, the Chairman, Vice-Chairman and Secretary of the Council are elected.
1. The minutes are sent electronically to all Members of the Council.

§8

The competences of the Council include determining the directions of operation of the Self-Government, in particular:

- a) cooperation with the Institute's bodies in matters falling within the scope of activity of the Self-Government,
- b) the right to obtain information and express opinions regarding decisions relating to members of the Self-Government,
- c) taking actions to positively change the situation of doctoral students and respect their rights,
- d) undertaking initiatives supporting the integration of the doctoral student community and the development of peer cooperation within the Institute and beyond,
- e) initiating activities to counteract the exclusion of doctoral students with disabilities from participation in the Self-Government. A doctoral student with a disability will receive support in terms of the possibility of participating in the structures of the Self-Government or serving as a Member of the Council. The scope of support is agreed with the relevant bodies of the Institute.

§9

1. Duties of the Chairperson of the Doctoral Students' Council include in particular:
 - a) managing the work of the Council,
 - b) representing the Doctoral Students' Self-Government, in particular towards the Institute's authorities, social, professional and other organizations operating at the Institute, as well as towards local government authorities and state administration bodies,

2. The Council may dismiss the Chairperson, Vice-Chairperson or Secretary of the Council by a secret ballot, by a simple majority.
3. If the term of office of the Council ends, the Chairperson performs their function until a new Chairperson.
4. If during the term of office of the Chairperson, their membership in the Council ceases as a result of:
 - a) death,
 - b) dismissal,
 - c) resignation,
 - d) permanent inability to perform the duties of the Chairperson confirmed by a resolution of the Council adopted by a secret ballot, by a simple majority of votes,
 - e) loss of doctoral student status,The Council immediately appoints a new Chairperson.

Chapter III

Doctoral Students' Collective Body

§10

1. IPG PAS together with the Institute of Bioorganic Chemistry of the Polish Academy of Sciences, the Institute of Dendrology of the Polish Academy of Sciences, the Institute of Human Genetics of the Polish Academy of Sciences, and the Institute of Molecular Physics of the Polish Academy of Sciences (hereinafter referred to as the Institutes) jointly run the Poznań Doctoral School of Institutes of the PAS.
2. Due to the joint operation of PDS IPAS, pursuant to these Regulations, Members of the Doctoral Student's Council of IPG PAS are allowed to participate in the PDS IPAS Doctoral Student Collective Body (hereinafter: Collective Body).
3. The Collective Body means the form of cooperation between doctoral students of the Institutes listed in section 1 above.
4. Every member of the Doctoral Students' Councils from the Institutes listed in section 1 above has the right to join the Collective Body on a voluntary basis.
5. Tasks of the Collective Body include:
 - a) supporting the integration of doctoral students of the Institutes,
 - b) defending the rights of doctoral students,
 - c) representing the interests of doctoral students within and outside the Institutes,

- d) expressing the opinions of the doctoral student community on its own initiative and at the request of the Institutes' authorities,
 - e) submitting applications to the authorities of the Institutes,
 - f) conducting living and housing, social, cultural, educational, scientific and sports activities.
6. Each member of the Collective Body has the right to present their requests or postulates or complaints or suggestions to the Doctoral Students' Council to which they belong.

Chapter IV

Final provisions

§11

1. The Regulations may be amended by a resolution of the Council adopted by a majority of at least 2/3 of the votes of all members of the Council. In case of doubt, the required number of votes is rounded down.
2. Changes to the Regulations may be made on the initiative (upon written request) of:
 - a) Director of the Institute,
 - b) one or several members of the Self-Government,
 - c) a member of the Council.
3. An amendment to the Regulations shall require the approval of the Director of the Institute.
4. The Chairman of the Council is obliged to inform the Head of the International Doctoral Study IPG PAS and the Head of PDS IPAS about any change in the Regulations.

§12

Matters not regulated in the Regulations are resolved by the Chairperson of the Council based on the provisions of law, the Institute's Statute, the Regulations of the International Doctoral Study IPG PAS and the Regulations of the PDS IPAS.

§13

The Regulations enter into force after being adopted by the Council by order of the Director of the Institute.